


INVITATION FOR BID

ISSUING OFFICE:


CLAUDIA S. ACFALLE
Chief Procurement Officer

GENERAL SERVICES AGENCY
GOVERNMENT OF GUAM
148 ROUTE 1, MARINE DRIVE
PITI, GUAM 96915

DATE ISSUED: APRIL 5 2016

BID INVITATION NO: GSA-046-16

BID FOR: **60-MONTH LEASE AGREEMENT - COPIER**

SPECIFICATION: SEE ATTACHED

DESTINATION: GUAM DEVELOPMENTAL DISABILITIES COUNCIL

REQUIRED DELIVERY DATE: 30 calendar days upon receipt of purchase order. For a period of five (5) years (60-months) on a year to year basis, upon availability of funds.

INSTRUCTION TO BIDDERS:

INDICATE WHETHER: INDIVIDUAL PARTNERSHIP X CORPORATION

INCORPORATED IN: Rochester, NY

This bid shall be submitted in duplicate and sealed to the issuing office above no later than (Time) 10:00AM Date: 04/21/16 and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within 60 calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

Xerox Corporation
137 Murray Blvd., Floor1
Hagatna, Guam 96910

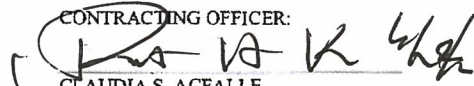
SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS BID:


Pamela S. Quinata - GM/ASM

AWARD: CONTRACT NO.: AMOUNT: DATE:

ITEM NO(S). AWARDED: Item NO. 1-1

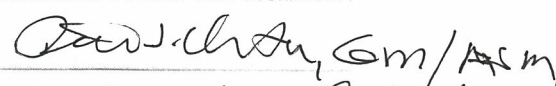
CONTRACTING OFFICER:


CLAUDIA S. ACFALLE
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

Xerox Corp.
137 Murray Blvd.
Hagatna, Guam
96910

SIGNATURE AND TITLE OF PERSON
AUTHORIZED TO SIGN THIS CONTRACT:


pamela s. Quinata GM/ASM
04/21/16

ITEM NO.	DESCRIPTION	QTY	UOM	MONTHLY PRICE	ANNUALY PRICE	60-MONTH EXTENDED PRICE
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1.1 60 Month Lease Agreement 1 EA \$212.09 \$2,545.08 \$12,725.90

Multifunction Copier/Printer/
Scanner/Fax.

As per following specifications:

Charges for overage for copies exceeding the monthly allowance prints (fixed rate throughout contract term):

Black/white Print Copies
Color

\$.0089

\$.089

PRODUCT SPECIFICATIONS FOR ONE (1) MACHINE:

BIDDING ON / REMARKS:

Monthly Print Allowance: Black: 2,400 Color: 250

Fixed Pricing for the term of the lease

Multifunctional Color Copier/ Printer/ Scanner/ Fax

Minimum Rated Speed of up to 35 prints/ copies/ per minute
in Black and in Color

Black and Color Scanning

Scan speed of up to 70 ipm

5-1/2 x 8-1/2x11x17 paper size support

Supports 16 to 110 lb. (60 to 300gsm) Paper Weights

Five (5) trays including Bypass tray with up to 2180 sheet minimum
Total Paper Capacity

Up to 110 Page Automatic Duplexing Document Feeder

Up to 50 sheet stapling, hole punching, booklet making
with saddle stitch

Off-line up to 50 Sheet Convenience Stapler

RAM and Hard Drive

Hard Drive and Image Erase

PCL and PostScript Print Drivers

Compatible with windows 7 & Mac Operating Systems

On board anti-virus protection

Two-sided printing and copying up to 11x17

Reduction/Enlargement from 25% up to 400%

Minimum print resolution of 600 x 600 dpi

Network connectivity through 10/100/1000 BaseT

Print From and Scan to USB Memory Drive

Scan to Folder and Scan to Email

Selectable Image Formats on the device: TIFF, Password protected PDF,
and Searchable PDF formats

Up to 33.6kbps Walkup, LAN faxing and Fax Forwarding to Email

Accounting with the ability to restrict user to color copying and printing,

Assignable Volume Limits for color and black printing; password
protection of user accounts, and Reporting of users' machine
utilization (Copy, Fax, and Scan)

Appropriate or Suitable Line Conditioner for the equipment

Energy Star Rated

Full Service & Maintenance Support, including parts & labor and the following:

Loaner machine upon request if machine is down for an extended period (at no
additional charge with all supplies including staples except paper.

Print credits for prints made by service technicians as well as
damaged/unacceptable machine prints presented to the technician
at the time of service call.

Machine replacement guarantee if end-user is not satisfied with the
performance through the lease term.

Initial network installation support with ongoing toll free telephone support.

Professional training

Free delivery and installation (excluding excess rigging/steps)

All consumable supplies except paper and staples.

Pickup all used consumable supply items for recycling.


Meets specifications / included

Vendor help desk with the following:

Proactive device monitoring and automated supply replenishment (i.e. toner supplies automatically sent to ensure end-user will not run out of supplies)
Ability for end-user to check status of service calls and supplies
via the web or similar service.

Monthly reports detailing machine meter readings, ordered supplies and service calls.
Personally assigned client relationship specialist to assist in managing supplies and service needs.

Meets specifications/
Included



To include Fix Maintenance Price Plan, all parts and labor. Statement maintenance available service hours.

☒ Yes, offer as requested (Monday - Friday 8am - 5pm)
☐ No, offer the following: _____

To include supplies (except paper and staples). State description of supplies.

☒ Yes, offer as requested
☐ No, offer the following: _____

All supplies included

To include training of machine network setup. Risk of loss for damage resulting from natural disasters caused by acts of God (Typhoon, etc) shall be borne by the vendor.

☒ Yes, offer as requested
☐ No, offer the following: _____

Guarantee machine performance for the lease term with the machine replaced at the request of the department if not satisfied. Provide delivery, installation and space electrical inspections.

☒ Yes, offer as requested
☐ No, offer the following: _____

NOTE: THE U.S. FEDERAL GSA CONTRACT PRICING AND ITS TERMS AND CONDITIONS WILL BE CONSIDERED, IF OFFERED.

BIDDING ON: (Ref: Q160902012)

MANUFACTURER: _____

MAKE: _____

MODEL: _____

PLACE OF ORIGIN: _____

DATE OF DELIVERY: _____

Xerox

Xerox

WC 7835 PG

USA

30 Day ARO

These specifications have been developed by the staff of the Guam Developmental Disabilities Council and approved by Rosanne S. Ada, Director.

GUAM ISLANDER SOFTBALL ASSOCIATIONStatement of Cash Receipts and Disbursements
Year ending December 31, 2014

Prior Year Carry Over Balance (Dec 31, 2013)	\$ 105.61
Support and Revenues:	
Membership Dues	\$ 650.00
Miscellaneous Assoc. fund raising Functions	\$18,544.46
Total Support and Revenues	<u>\$ 19,300.07</u>
Expenditures:	
Miscellaneous Assoc. Functions	\$17,127.62
Total Expenditures	<u>\$ 17,127.62</u>
Fund Balance December 31, 2014	<u>\$ 2,172.45</u>

Prepared and Signed by: **Peter F. Torres** - Association President**GUAM ISLANDER SOFTBALL ASSOCIATION**Statement of Cash Receipts and Disbursements
Year ending December 31, 2015

Prior Year Carry Over Balance (Dec 31, 2014)	\$ 2272.65
Support and Revenues:	
Membership Dues	\$ 650.00
Miscellaneous Assoc. fund raising Functions	\$24,209.19
Total Support and Revenues	<u>\$27,131.84</u>
Expenditures:	
Miscellaneous Assoc. Functions	\$26,245.31
Total Expenditures	<u>\$ 26,245.31</u>
Fund Balance December 31, 2015	<u>\$ 886.53</u>

Prepared and Signed by: **Peter F. Torres** - Association PresidentEddie Baza Calvo
GovernorRay Tenorio
Lt. Governor**GSA General Services Agency**(Ahensian Setbision Hinirat)
Department of Administration
Government of Guam148 Route 1 Marine Drive, Piti, Guam 96915
Tel: 475-1707-13 Fax: 472-4217/475-1727**THIS ADVERTISEMENT WAS PAID WITH SPECIAL FUNDS BY:****DEVELOPMENTAL DISABILITIES COUNCIL**A non-refundable fee of \$10.00 per bid package will be assessed.
Certified Check, Cashier's Check, Cash will be accepted. No personal or company check.
Payment for bid package picked up after 3:00 pm will not be accepted.**INVITATION FOR BID**

Bid No.: GSA-046-16
FOR: 60-MONTH LEASE AGREEMENT FOR COPIER
Opening Date: 04/21/2016
Place: GENERAL SERVICES AGENCY
 PITI, GUAM-CONFERENCE ROOM
Time: 10:00 a.m.

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

**INTERESTED PARTY MAY PICK UP
FORMS/SPECIFICATIONS AT SAID PLACE**/s/ **CLAUDIA S. ACFALLE**
Chief Procurement OfficerEddie Baza Calvo
Governor**GSA General Services Agency**(Ahensian Setbision Hinirat)
Department of Administration
Government of Guam148 Route 1 Marine Drive, Piti, Guam 96915
Tel: 475-1707-13 Fax: 472-4217/475-1727**THIS ADVERTISEMENT WAS PAID WITH SPECIAL FUNDS BY:****PORT AUTHORITY OF GUAM**A non-refundable fee of \$10.00 per bid package will be assessed.
Certified Check, Cashier's Check, Cash will be accepted. No personal or company check.
Payment for bid package picked up after 3:00 pm will not be accepted.**INVITATION FOR BID**

Bid No.: GSA/PAG-008-16
FOR: REGENERATIVE AIR STREET SWEEPER
Opening Date: 04/22/2016
Place: GENERAL SERVICES AGENCY
Time: 10:00 a.m.

Bid No.: GSA/PAG-009-16
FOR: VOIP TELEPHONE SERVICES
Opening Date: 04/22/2016
Place: GENERAL SERVICES AGENCY, PITI, GUAM-CONFERENCE ROOM
Time: 11:00 a.m.

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

**INTERESTED PARTY MAY PICK UP
FORMS/SPECIFICATIONS AT SAID PLACE**/s/ **CLAUDIA S. ACFALLE**
Chief Procurement OfficerRay Tenorio
Lt. Governor